



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

May 7, 2024

- #1** **Clerk—General**
- #2** **9:05** **Executive Session—Pursuant to ORC 121.22(G)(1) to Consider the
Employment, Dismissal, Discipline, and/or the Investigation of
Complaints Against a Public Employee or Official**

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount	
WAT	SUNESIS CONSTRUCTION CO	SEW CARLISLE AREA LIFT STATION	\$ 165,307.00	*bid project/ resolution in packet
ENG	JAMES E SMITH	ENG. STEPHENS RD. BRIDGE REPLA	\$ 539,516.47	*bid project/ resolution in packet
ENG	JOHN R JURGENSEN COMPANY	ENG.2024 WARREN COUNTY RESURFA	\$ 2,674,892.62	*bid project/ resolution in packet
WAT	JACK DOHENY COMPANIES INC	SEW 2023 F-550 REGULAR CAB 6.7	\$ 166,599.02	*vehicle/state contract
BOE	RJE BUSINESS INTERIORS CINCINNATI OH INC	BOE- OFFICE CUBICALS	\$ 105,000.00	*capital purchase/ state contract
ENG	ATMAX EQUIPMENT CO	ENG MOWER MAX - ARM MOWER	\$ 239,800.00	*capital purchase/ state contract
JUV	BEECH ACRES PARENTING CENTER	JUV SUPERVISED VISITATION	\$ 10,000.00	*contract/ resolution in packet

PO CHANGE ORDERS

ENG	LIB INC.	ENG STEPHENS RD BRIDGE REPLA	\$ 1,124.64	*decrease/ due to ODOT payment
WAT	LARRY SMITH INC.	WAT PEKIN RD @ 123 WATERMAIN REPL	\$ 17,680.09	*increase/ resolution in packet

5/7/24 APPROVED:

Martin Russell, County Administrator

CONSENT AGENDA*

May 7, 2024

Approve the minutes of the April 30, 2024 Commissioners' General Session Meeting.

PERSONNEL

- 1. Approve leave donation for Mike Gates within W/S*
- 2. Amend job title for "EMA Planner" to "EMA Specialist" within Emergency Services*

GENERAL

- 3. Cancel the regularly scheduled Commissioners' Meeting of Thursday, May 9, 2024*
- 4. Approve Notice of Intent to award bid to Aero-Mark Company, LLC for the 2024 Striping Project*
- 5. Enter into contract with JTM Smith Construction, Inc. for the Stephens Road Bridge Replacement Project, John R. Jurgensen Company for the 2024 Resurfacing Project, and Sunesis Construction Co. for the Carlisle Area Lift Station Upgrades- Phase 3 Project*
- 6. Advertise for bids for the 2024 Water Treatment Chemicals Project*
- 7. Authorize County Administrator to sign first amendment with the Ohio Emergency Management Agency on behalf of Emergency Services*
- 8. Authorize President to sign contract with Beech Acres Parenting Center on behalf of Juvenile Court*
- 9. Enter into agreement with Kings Local School District on behalf of OhioMeansJobs Warren County*
- 10. Approve a memorandum of understanding with Warren County Career Center relative to the School Resource Officer Program on behalf of the Sheriff's Office*
- 11. Approve Change Order #1 to the contract with Larry Smith, Inc. relative to the Pekin Road at State Route 123 Watermain Replacement Project*
- 12. Declare various items as surplus and authorize disposal of said items through internet auction*
- 13. Acknowledge payment of bills*

FINANCIALS

- 14. Approve supplemental appropriation within Local Fiscal Recovery, OhioMeansJobs, and Road Infrastructure*
- 15. Approve appropriation adjustments from Commissioners' into Records for payout*
- 16. Approve appropriation adjustments within Common Pleas and Building/Zoning*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Authorizing County Prosecutor to file joint application with the Court of Common Pleas for the employment of legal counsel relative to any matter of public business coming before the Board of Commissioners, the Prosecuting Attorney, or any other county office concerning the Mental Health Recovery Board serving Warren and Clinton Counties
2. Approving and authorizing the President of the Board to execute a real property exchange agreement with the City of Lebanon and deeds and a standard highway easement required by said agreement relating to lands among State Route 63, and further authorizing the County Administrator to execute all other closing documents related thereto on behalf of the Board, upon approval of the County Prosecutor

AUTHORIZING COUNTY PROSECUTOR TO FILE JOINT APPLICATION WITH THE COURT OF COMMON PLEAS FOR THE EMPLOYMENT OF LEGAL COUNSEL RELATIVE TO ANY MATTER OF PUBLIC BUSINESS COMING BEFORE THE BOARD OF COMMISSIONERS, THE PROSECUTING ATTORNEY, OR ANY OTHER COUNTY OFFICER CONCERNING THE MENTAL HEALTH RECOVERY BOARD SERVING WARREN & CLINTON COUNTIES

WHEREAS, the Warren County Prosecutor is statutory legal counsel for the Warren County Board of Commissioners, and many other county officer's that conduct public business with the Mental Health Recovery Board Serving Warren & Clinton Counties (hereinafter "MHRBWCC"); and,

WHEREAS, the Warren County Prosecutor may have a conflict of interest with MHRBWCC or at least the appearance of a conflict due to a spousal relationship with its appointed director; and

WHEREAS, pursuant to Ohio Rev. Code § 305.14(A), upon the joint application of the prosecuting attorney and the board of county commissioners to the court of common pleas, the court of common pleas may authorize the board to employ legal counsel to assist the prosecuting attorney, the board, or any other county officer in any matter of public business coming before such board or officer, and in the prosecution or defense of any action or proceeding in which such board or officer is a party or has an interest, in its official capacity; and

WHEREAS, Clermont County Prosecutor's Office, Clermont County Prosecuting Attorney Mark J. Tekulve, and/or any designated assistant prosecuting attorney with the Clermont County Prosecutor's Office will provide legal representation for the Warren County Board of Commissioners and any Warren County officer concerning any matters of public business with MHRBWCC, and this representation will be provided without charging any legal fees; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the County Prosecutor to file a joint application with the court of common pleas for the appointment of legal counsel to represent the Warren County Board of Commissioners and any other county officer on matters of public business coming before the board of commissioners, the prosecuting attorney, or any other county officer concerning MHRBWCC, as long as said conflict or appearance of conflict exists;

BE IT FURTHER RESOLVED that on behalf of the Warren County Board of Commissioners, the Warren County Administrator is hereby authorized to execute the application for appointment of legal counsel, a copy of which is attached hereto.

Mr./Mrs. _____ moved for adoption of the foregoing Resolution, being seconded by Mr./Mrs. _____. Upon the roll call, the following vote resulted:

Resolution adopted this _____ day of May, 2024.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

**STATE OF OHIO, WARREN COUNTY
IN THE COURT OF COMMON PLEAS
GENERAL DIVISION**

In Re: : CASE NO. 2024 MS

APPOINTMENT OF LEGAL COUNSEL

:

:

:

:

**APPLICATION FOR APPOINTMENT
OF SPECIAL LEGAL COUNSEL
PURSUANT TO R.C. § 305.14**

Now come DAVID P. FORNSHELL, Warren County Prosecuting Attorney, and the Warren County Board of County Commissioners (hereinafter jointly referred to as "Applicants"), pursuant to R.C. § 305.14, and apply for a Court Order appointing legal counsel due to a conflict of interest of Applicant, Warren County Prosecuting Attorney DAVID P. FORNSHELL, to represent the Warren County Board of Commissioners and any other county officer on matters of public business coming before the board of commissioners, the prosecuting attorney, or any other county officer concerning the Mental Health Recovery Board Serving Warren & Clinton Counties (hereinafter "MHRBWCC").

Applicants further move the Court to specifically appoint as legal counsel, Clermont County Prosecutor's Office, Clermont County Prosecuting Attorney Mark J. Tekulve, and/or any designated assistant prosecuting attorney with the Clermont County Prosecutor's Office, who has agreed to engage in this legal representation pro bono. The following memorandum is offered in support hereof.

MEMORANDUM

Pursuant to R.C. § 309.09 (A), Applicant David P. Fornshell serves as statutory legal adviser to the Board of County Commissioners, county elected officials, officers, and other county boards. In the event of a conflict of interest involving matters other than potential crimes, Applicants must file a joint application with the court of common pleas to appoint legal counsel to assist the prosecuting attorney in any matter of public business coming before the board or the prosecuting attorney. R.C. § 305.14 (A).

Applicants submit that due to a spousal relationship between the appointed director of MHRBWCC and Warren County Prosecuting Attorney David P. Fornshell, a conflict of interest exists or at least the appearance of a conflict exists preventing David P. Fornshell from representing his clients on public business matters involving MHRBWCC. Accordingly, Applicants request this Court to grant an order appointing special legal counsel.

Respectfully submitted,

DAVID P. FORNSHELL

David P. Fornshell (Reg. #0071582)
Warren County Prosecuting Attorney
Warren County Prosecutor's Office
520 Justice Drive
Lebanon, Ohio 45036
Ph. (513) 695-1325
Fx. (513) 695-2962

Respectfully submitted,

**WARREN COUNTY BOARD OF COUNTY
COMMISSIONERS PURSUANT TO
RESOLUTION NUMBER _____
DATED _____, 2024.**

County Administrator

Date

APPROVING AND AUTHORIZING THE ~~BOARD~~^{OF THE BOARD} PRESIDENT TO EXECUTE A REAL PROPERTY EXCHANGE AGREEMENT WITH THE CITY OF LEBANON AND DEEDS AND A STANDARD HIGHWAY EASEMENT REQUIRED BY SAID AGREEMENT RELATING TO LANDS ALONG STATE ROUTE 63, AND FURTHER AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE ALL OTHER CLOSING DOCUMENTS RELATED THERETO ON BEHALF OF THE BOARD UPON APPROVAL BY THE COUNTY PROSECUTOR

WHEREAS, the Board desires to enter into a Real Property Exchange Agreement with the City of Lebanon whereby the Board will cause 0.3157 acres to be divided by land survey out of the 52.7483 acre parcel that fronts on State Route 63 in the City of Lebanon, and thereafter convey said 0.3157 acres to the City of Lebanon, plus the Board desires to grant to the City of Lebanon a 1.9387 acre standard highway easement over a part of the remainder after the said land division (leaving a remainder of 52.4326 acres), in exchange for the City of Lebanon conveying a 5.001 acre parcel to the County, subject to all the terms and conditions set forth in the Real Property Exchange Agreement.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Warren County, Ohio, at least a majority of its members casting a vote concur as follows:

- 1) The Board does hereby approve and authorize the Board President to execute the Real Property Exchange Agreement, a copy of which is attached hereto.
- 2) The Board does hereby approve and authorize the Board President to execute the the attached: a) Quit-claim deed; b) Limited warranty deed; and, c) Standard Highway Easement.
- 3) The Board does hereby authorize the County Administrator to execute, on behalf of the Board, all other closing documents approved by the County Prosecutor.
- 4) All action taken relating to, and this Resolution is an administrative act by the Board.
- 5) The findings made by the Board in the above WHEREAS clauses are hereby adopted as a part of these resolving paragraphs.
- 6) All action taken relating to, and this Resolution occurred in an open meeting of this Board in compliance with the Ohio Public Meeting Act, Section 121. 22, et seq. of the Ohio Revised Code.

M _____ moved for adoption of the foregoing Resolution, being seconded by M _____ . Upon call of the roll, the following vote resulted:

Mr. Young	—
Mr. Grossmann	—
Mrs. Jones	—

Resolution adopted this 7th day of May, 2024.

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

Krystal Powell, Clerk

cc: Prosecutor's Office (Bruce McGary)

REAL PROPERTY EXCHANGE AGREEMENT

THIS REAL PROPERTY EXCHANGE AGREEMENT (the "Agreement") is entered into by and between the City of Lebanon, Ohio, an Ohio municipal corporation (the "City") and the Warren County Ohio Board of Commissioners, an Ohio county and political subdivision of the state (the "County"). Collectively the City and the County are referred to in this Agreement as the "Parties" or separately as a "Party" .

BACKGROUND STATEMENTS

By virtue of the vesting deed recorded on 9/19/2019 as Doc. 2019-027293 in the deed records of Warren County, Ohio, the City is the fee simple owner of a 1.526-acre parcel identified as Parcel No. 12-11-200-011 (Acct. # 6137962), and by virtue of the vesting deed recorded on 4/23/1970 in Deed Book 415, Page 187 in the deed records of Warren County, Ohio, the City is the fee simple owner of a 9.427-acre parcel identified as Parcel No. 12-11-200-005 (Acct. #6139671); and,

By virtue of the vesting deed recorded on 8/3/2012 in OR Volume 5602, Page 832 of the deed records of Warren County, Ohio, the County is the fee simple owner of a 52.7483 acre parcel identified as 12-12-300-005 (Acct. # 6123657); and,

The City and the County desire to enter into a land exchange wherein the City would procure at its sole cost and file two separate land division surveys in the Warren County Engineer's Record of Land Division, including: i) a Plat of Survey for the purposes of splitting 3.4741 acres out of the existing 9.427-acre parcel owned by the City and consolidating the 3.4741 acres with the existing 1.526-acre parcel as part of the process to create a 5.001-acre tract to be conveyed to the County which real estate is identified in this Agreement as "Tract 1"; and, ii) a Plat of Survey for the purpose of splitting 0.3157 acres out of the said 52.7483 acres owned by the County to be conveyed to the City which real estate is identified in this Agreement as "Tract 2a"; and to create a description for a 1.9387-acre standard highway easement area over a part of the said 52.7483-acre parcel to be granted by separate instrument from the County to the City which is identified in this Agreement as "Easement Area 2b".

The Parties desire to consummate the aforementioned exchange with each other subject to the terms and conditions herein.

To accomplish these objectives, the Parties agree as follows:

AGREEMENT

In consideration of the promises and the respective covenants, obligations, representations, and warranties set forth herein, the adequacy of which consideration is hereby mutually acknowledged, and other good and valuable consideration, the receipt of which is hereby acknowledged, and incorporating by reference the Background Statements above and intending to be legally bound, City and County agree as follows:

1. **PROPERTY:** The City agrees to convey to the County and the County agrees to accept from the City title and ownership of Tract 1 subject to the City terminating that certain 150ft. easement granted in the Warranty deed recorded in DB 415, Page 187 encumbering Tract 1, in exchange for following:

a) The County agrees to convey to the City and the City agrees to accept from the County title and ownership to Tract 2a.

b) The County agrees to grant by separate instrument a standard highway easement on, through, over and under Easement Area 2b to the City.

c) The County agrees that the Warren County Engineer will provide civil engineering design services for a portion of the State Route 63 Widening Project located in the City of Lebanon that will reduce the City's civil engineering design costs approximately \$100,000. This obligation shall survive the closing and not merge by deed, estoppel or any other manner.

2. **CONTINGENCIES:** This Agreement may not be closed until such time as Tract 1 and Tract 2a are created as separate and legally transferable parcels. Upon approval and the filing of the aforementioned surveys in the Warren County Engineer's Record of Land Division, each Party shall be responsible at its sole cost for recording a quit-claim deed to create their legally transferrable Tracts in order to consummate the exchange transaction agreed to herein.

3. **CLOSING:** The closing (the "Closing") shall be held no later than thirty (30) days of the date of the satisfaction of the last occurring contingency to be satisfied in Section 2 above, at a time and place as shall be mutually agreed upon.

4. **CONVEYANCE:** At Closing, each Party shall convey title to the respective Tract to the other in fee simple by limited warranty deed, in an "as is/where is condition", title thereto to be free and clear of all liens, defects, and encumbrances, except as permitted herein and/or approved by the respective Party to whom a Tract is to be conveyed. Each Party may obtain evidence of title at its own expense, and cancel this Agreement in the event title is not satisfactory in their sole judgment.

5. **POSSESSION:** Possession of the Tracts to be conveyed hereunder shall occur and be delivered on the date and at the time of Closing.

6. **TAXES AND ASSESSMENTS:** There shall be no proration of unpaid taxes and assessments for 2024. Taxes for 2023, if any, shall be the sole responsibility of the Party that owned their respective parcel or parcels in 2023. . Following Closing, each Party shall be responsible for payment of real estate taxes and assessments for the real property tax year 2024 on the Tract conveyed to the Party and for all subsequent years that it owns such Tract.

The Parties acknowledge that the existing 9.427-acre parcel owned by the City is subject to a \$5,073.94 C.A.U.V. recoupment to date, and that the County Auditor has estimated the future

recoupment allocated to the 3.4741 acres to be split from the existing 9.427-acre parcel will be approximately \$2,700. Said recoupment will not be billed by the County Auditor until the calendar year 2025 or thereafter, which shall be the sole responsibility of the County.

Each Party who elects to do so shall be solely responsible for filing a DTE23 Application for Real Property Tax Exemption & Remission, as soon as the County Auditor will accept the same, for the respective Tract conveyed to such Party.

7. DUTIES OF CITY AND COUNTY AT CLOSING:

(a) At the Closing, the City shall deliver to the County or the settlement agent, as applicable, the following:

- (1) A duly executed and acknowledged limited warranty deed conveying good and indefeasible title in fee simple to Tract 1, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations, and restriction, except as permitted herein and/or approved by the County;
- (2) Evidence of its capacity and authority for the Closing of this transaction;
- (3) Evidence that all real estate taxes and assessments are current;
- (4) All other documents customary to a real estate closing in Warren County, Ohio necessary to close this transaction;
- (5) The City shall be responsible for payment of the real estate transfer tax of fifty cents per parcel, and the deed recording fee for Tract 2a, as well as the instrument recording fee for the standard highway easement for Easement Area 2b.
- (6) The City shall be solely responsible for its own attorney fees.

(b) At the Closing, the County shall deliver to the City or the settlement agent, as applicable, the following:

- (1) A duly executed and acknowledged limited warranty deed conveying good and indefeasible title in fee simple to Tract 2a, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations, and restrictions, except as permitted herein and/or approved by City;
- (2) A duly executed standard highway easement and agreement for Tract 2b.
- (3) Evidence of its capacity and authority for the Closing of this transaction;
- (4) Evidence that all real estate taxes and assessments are current;
- (5) All other documents necessary to close this transaction;
- (6) The County shall be responsible for payment of the real estate transfer tax of fifty cents per parcel, and the deed recording fee for Tract 1.
- (7) The County shall be solely responsibility for its own attorney fees.

8. MISCELLANEOUS:

(a) Any notice provided under this Agreement shall be in writing and given to the other party at the party's address stated in this Agreement, or at such other

address as a party may designate in a notice. Notice shall be deemed given when (1) personal service of the notice is made on the party to be notified; (2) the notice is mailed to the party to be notified by certified or registered United States mail, return receipt requested, postage prepaid; (3) the notice is sent to the party to be notified by express courier such as "Federal Express", "UPS", Express Mail", or such other similar carrier guaranteeing next day delivery; or (4) the notice is received at the facsimile (fax) number of the party as listed below.

- (b) Notices shall be sent to the following addresses:

COUNTY: 460 Justice Drive
 Lebanon, Ohio 45036

CITY: 50 S. Broadway Ave.
 Lebanon, Ohio 45036

- (c) This Agreement shall be construed under and in accordance with the laws of the State of Ohio. The exclusive venue for any disputes arising out of this Agreement shall be the Warren County, Ohio Court of Common Pleas, General Division, unless the Parties mutually agree to private alternative dispute resolution.
- (d) This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns.
- (e) In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- (f) This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the transaction and cannot be changed except by their written consent.
- (g) Time is of the essence of this Agreement.
- (h) Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa unless the context requires otherwise.

(i) By signing below, the parties to this transaction acknowledge receipt of a copy of this Agreement.

(j) The effective date of this Agreement shall be the latest date of a required signature, as indicated below.

IN WITNESS WHEREOF, this Agreement has been duly executed by the undersigned City and County as of the dates set forth beneath their respective signature blocks.

Pursuant to Resoluton No. _____, adopted _____, 2024, the President of the Warren County Board of Commissioners is authorized to enter into this Agreement on behalf of Warren County, Ohio.

WARREN COUNTY BOARD OF COMMISSIONERS:

DATE

By: David G. Young, President

Approved as to form:
DAVID P. FORNSHELL
PROSECUTNG ATTORNEY
WARREN COUNTY, OHIO

By: _____
Bruce A. McGary, Asst. Prosecutor

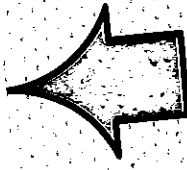
Pursuant to Resolution / Ordinance No. _____, adopted / passed _____, 2024, the City Manager is authorized to enter into this Agreement on behalf of the City of Lebanon.

CITY OF LEBANON, OHIO

DATE

By: _____
Scott Brunka, City Manager

4/24/24





**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

*Telephone (513) 695-1250
Facsimile (513) 695-2054*

***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – April 30, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the April 23, 2024, meeting.

David G. Young – present

Shannon Jones – absent

Tom Grossmann – present

Krystal Powell, Clerk – present

Minutes of the April 23, 2024, meeting were read and approved.

- 24-0567 A resolution was adopted hiring Rylee Harville as an Intern within Warren County Emergency Services. Vote: Unanimous
- 24-0568 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Frances Ficke within Warren County Emergency Services. Vote: Unanimous
- 24-0569 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Kaitlyn Niles within Warren County Emergency Services. Vote: Unanimous
- 24-0570 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Andrew Wagenknecht within Warren County Emergency Services. Vote: Unanimous
- 24-0571 A resolution was adopted approving pay increase for Craig Myers within the Warren County Water and Sewer Department. Vote: Unanimous
- 24-0572 A resolution was adopted approving the promotion of Shawn Martin to the position of Water Treatment Plant Operator II within the Warren County Water and Sewer Department. Vote: Unanimous

- 24-0573 A resolution was adopted amending resolution #23-1653, adopted December 12, 2023, to reflect the correct name of Bailey Rinaldo within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0574 A resolution was adopted amending resolution #24-0480, adopted April 9, 2024, to reflect the new hire date of Md Atiqur Rahman within the Warren County Water and Sewer Department. Vote: Unanimous
- 24-0575 A resolution was adopted advertising for bids for the Columbia Road and Davis Road/Myrtle Ave. Roundabout. Vote: Unanimous
- 24-0576 A resolution was adopted entering into contract with SC Construction and Materials, LLC for the 2024 Chip Seal Project. Vote: Unanimous
- 24-0577 A resolution was adopted approving addenda to agreement with the Bair Foundation relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0578 A resolution was adopted approving addenda to agreement with Just Like Us Enrichment Agency relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0579 A resolution was adopted entering into a Temporary Entrance and Work Agreement with the City of Springboro, Ohio for the Bridge Replacement Project on Lower Springboro Road. Vote: Unanimous
- 24-0580 A resolution was adopted authorizing publication of Notice #2 to Public of Proposal to Construct in a Floodplain relative to the Fiscal Year 2024 City of South Lebanon- King Avenue Street Improvements and the Fiscal Year 2024 Village of Morrow – Bridge Lighting Community Development Block Grant Projects. Vote: Unanimous
- 24-0581 A resolution was adopted entering into a participation agreement with the County Risk Sharing Authority, Inc., regarding Warren County Liability Insurance effective May 1, 2024. Vote: Unanimous
- 24-0582 A resolution was adopted approving a Memorandum of Understanding with the Southwest Ohio Council of Governments on behalf of OhioMeansJobs Warren County and the Warren County Department of Human Services. Vote: Unanimous
- 24-0583 A resolution was adopted authorizing the Warren County Sheriff to approve Addendum B to Contract for Police Protection with the City of South Lebanon, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 24-0584 A resolution was adopted authorizing the President of the Board to Execute an Access License Agreement with the US Department of Army on behalf of Warren County Telecommunications. Vote: Unanimous

- 24-0585 A resolution was adopted authorizing the President of the Board to sign Key Release and Terms of Use Agreement with the State of Ohio, Department of Administrative Services on behalf of Warren County Telecommunications relative to the MARCS Mobile Voice Delivery System Advanced System Key. Vote: Unanimous
- 24-0586 A resolution was adopted entering into a Waterline and Appurtenance Temporary Entrance and Work Agreement with Jacqueline Terwilleger. Vote: Unanimous
- 24-0587 A resolution was adopted entering into a Waterline and Appurtenance Temporary Entrance and Work Agreement with Delanna Terwilleger-Oeder. Vote: Unanimous
- 24-0588 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-0589 A resolution was adopted acknowledging approval of financial transactions. Vote: Unanimous
- 24-0590 A resolution was adopted accepting an amended certificate and approving a supplemental appropriation into the Clerk of Court's Computerization Fund #2282. Vote: Unanimous
- 24-0591 A resolution was adopted approving operational transfer from Commissioners Fund #11011112 into Human Services Fund #2203. Vote: Unanimous
- 24-0592 A resolution was adopted approving supplemental appropriation into Telecommunications Department Fund #6631. Vote: Unanimous
- 24-0593 A resolution was adopted approving an appropriation adjustment within Common Pleas Court Fund #11011220. Vote: Unanimous
- 24-0594 A resolution was adopted approving an appropriation adjustment within Clerk of Courts Fund #11011282. Vote: Unanimous
- 24-0595 A resolution was adopted approving an appropriation adjustment within Sheriff's Office Fund #11012200. Vote: Unanimous
- 24-0596 A resolution was adopted approving an appropriation adjustment within Juvenile Court Fund #2247. Vote: Unanimous
- 24-0597 A resolution was adopted approving requisitions and authorizing Deputy County Administrator to Sign Documents relative thereto. Vote: Unanimous

DISCUSSIONS

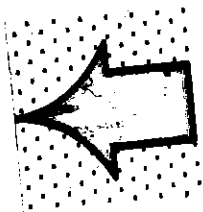
On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Upon motion the meeting was adjourned.

David G. Young, President

Tom Grossmann

Shannon Jones



I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on April 30, 2024, in compliance with Section 121.22 O.R.C.

Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Kathryn Horvath DEPARTMENT: Prosecutor's Office

*POSITION: Assistant Prosecutor DATE: 5/2/2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION ✓
TRAINING MORE THAN 250 MILES

PURPOSE:

23rd Annual Emerging Trends in Fraud Investigation & Prevention Conference hosted by the Central Ohio Association of Certified Fraud Examiners (ACFE) Chapter, et al.

LOCATION:

Virtual

DATE(S): May 6-7, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING:

ESTIMATED COST OF TRIP: Registration Fee - \$210.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] 5-2-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

MAY 13 2024 RCVD

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

[Empty box for listing additional attendees]



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Scott Williams DEPARTMENT: Sheriff's Office

*POSITION: Deputy DATE: 4/29/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Attend training related to his job duties.

LOCATION:
Cincinnati, OH

DATE(S): 7/22-7/26/24

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$500

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] 04/29/2024
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

RECEIVED 04/29/24
RECEIVED 04/29/24



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Scott Williams DEPARTMENT: Sheriff's Office

*POSITION: Deputy DATE: 4/29/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Attend training related to his job duties.

LOCATION:
Sandusky, OH

DATE(S): 6/5-6/7/24

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: TRU by Hilton

ESTIMATED COST OF TRIP: \$800

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] 04/29/2024
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

REC'D 04/29/2024